1. Used GPS system to plan travel routes in accordance with bulk cargo transportation laws.
2. Kept detailed records of sales, payments and completed or in-progress deliveries.
3. Fostered positive working relationships with customers by responding to questions and concerns.
4. Loaded truck and properly secured items to prevent damage for over [Number] deliveries.
5. Refilled truck after completing deliveries to return in ready-to-use condition.
6. Maintained organized, clean and professional vehicle to protect company reputation with customers.
7. Safely loaded and unloaded [Number] pounds of [Type] and [Type] hazardous material without incident.
8. Conferred with dispatch to relay delays, receive route and adjust plans to meet daily targets.
9. Completed routine maintenance on truck to keep in working order, including fueling and recharging batteries.
10. Communicated customer complaints, requests and feedback to company management for swift resolution.
11. Inspected load security and checked for any damages.
12. Managed daily transportation of materials, freight and goods using trucks with capacities of more than [Number] tons.
13. Managed efficient unloading of freight, inspected merchandise and documented customer concerns for [Job title].
14. Coordinated efficient routes for optimal delivery scheduling and maximum daily performance.
15. Complied with all truck driving rules as well as company policies and procedures regarding safe vehicle operations.
16. Mapped out destinations ahead of time to ascertain quickest and safest routes for delivery.
17. Maintained consistent on-time delivery record with [Number]% of all orders arriving ahead of schedule.
18. Determined quickest and safest routes for delivery by using effective planning and organizational skills.
19. Inspected trucks and trailers before each trip to assess safety and identify maintenance concerns.
20. Planned delivery routes and most efficient methods of distribution.